

Cover

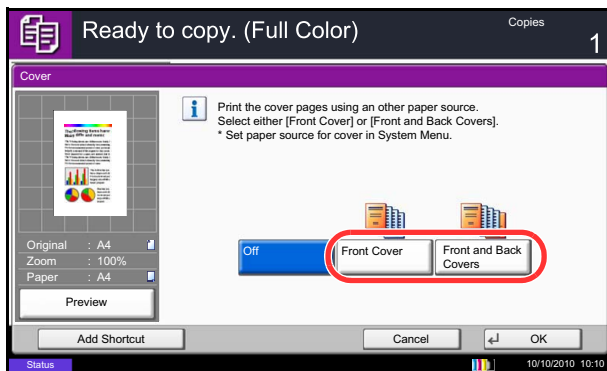
Add a cover to the finished copies. You can copy the first page and/or the last page onto colored paper or thick paper fed from the different paper source than the regular one. The following two options are available. Paper for the cover is supplied from the multi purpose tray.

To feed the cover paper from the cassette, refer to *Paper Source for Cover on page 9-11*.

Type of Cover	Description
Front Cover	First page of the originals is copied on a different paper.
Front and Back Covers	First page and last page of the originals are copied on different paper.

The procedure for using Cover mode copying is explained below.

- 1 Press the **Copy** key.
- 2 Place the originals on the platen.
- 3 Press [Layout/Edit] and then [Cover].
- 4 Press [Front Cover] or [Front and Back Covers].
- 5 Press [OK].



- 6 Press the **Start** key. Copying begins.

If the originals are placed on the platen, consecutively replace each original after pressing the **Start** key.

After scanning all originals, press [Finish Scan] to start copying.